

Organizational Profile of SORDEC-Nepal

Contact Details

Organization name	Social Welfare Resource Development Center (SORDEC-Nepal)
Address	Phalebas Municipality-8, Thanamoula Archale, Parbat
Contact address	Kushma Municipality-6, Loktantrik Marga, Parbat
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Focal person name	Devi Prasad Timilsina / Chairperson
Contact details of focal person	Telephone No.: 067-420419/9857623914
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Registration Information

Registration Information:	DAO	Social Welfare Council	IRD
Registration/affiliation No.	305/053/054	7625	301978541
Type of legal entity	NGO (NGO Act.)	NGO (Social Welfare Act)	NGO
Registered district	Parbat	Lainchour Kathmandu	Pokhara
Date of registration	2053/11/30	2055/05/21	2053/11/30
Date of renewal	2080/04/24	2079/05/30 (2082/3/32)	2080/04/23

Organizational Overview

Vision	SORDEC-Nepal envisions each individual citizen in Nepal being capable to lead a productive, prosperous, dignified and happy human life and by empowering them to organize among themselves for collective action and community development.
Mission	SORDEC's mission is to contribute towards strengthening a process that enhances sustainable rural community development in Nepal. It aims to accomplish this through promotion of local initiatives, use of appropriate technology, strengthening of the Cooperatives, Community Development Organizations (CBOs), Self Help Groups (SHGs), and other local institutions at the grassroots level. The overriding concern and focus of SORDEC is to tap the locally available resources (human and natural) and gear these towards sustainable rural community development.
Objectives	The major objectives of SORDEC are to contribute towards the overall wellbeing of disadvantaged people and their community through their active involvement and participation in decision-making. This will be accomplished by affiliating and connecting them with important programs such as poverty alleviation, gender empowerment, social inclusion, educational and literacy programs, conflict management, infrastructure development, employment and income generation for attaining equitable and sustainable rural community development.

Executive Committee and Human Resource

No. of executive members

Description	Female	Male	Total	Remarks
No. of executive members	4	7	11	3 dalit
Frequency of executive committee meeting in a year			12	Monthly
Annual general meeting (AGM) (Yes/No)			Yes (27 th AGM)	2079/06/16

Details of executive committee

SN	Name	Position	Gender	Ethnicity	Education	Experience (Yrs.)
1.	Mr. Devi Pd. Timilsina	Chairperson	Male	Brahmin	Bachelor	29
2.	Mr. Gobinda Prasad Sharma	Vice Chairperson	Male	Brahmin	Master's	18
3.	Mr. Tanka Lal Bhusal	General Secretary	Male	Brahmin	Master's	21
4.	Mr. Kamal Pd. Rijal	Secretary	Male	Brahmin	master's	11

5.	Mr. Jagamaya Sunar	Treasure	Female	Dalit	master's	13
6.	Mrs. Prem Pd Bhusal	Member	Male	Brahmin	master's	9
7.	Mr. Til Kumari Sharma	Member	Female	Brahmin	IA	22
8.	Mrs. Devi Prasad Rijal	Member	Male	Brahmin	Bachelor	7
9.	Mr. Jagannath pant	Member	Male	Brahmin	IA	21
10.	Mr. Pramila Pant	Member	Female	Brahmin	IA	9
11.	Mr. Dil Bahadur Gurung	Member	Male	Janajati	IA	5
12.	Mr. Bishnu Bhandar	Member	Female	Brahmin	IA	5

No. of staff members (existing)

Description	Female	Male	Total	Remarks
No. of full-time staff members	7	9	16	2 Dalit
No. of part-time staff members	7	4	11	1
No. of volunteers/interns	3	4	7	0
Others (specify)	1	2	3	1
Total no. staff members	18	19	37	4 Dalit
No. of staff members [working both as executive and staff members]	0	0	0	

Details of senior management team

SN	Name	Position	Gender	Ethnicity	Education	Experience
1.	Devi Prasad Timilsina	Chairperson	Male	Brahmin	Bachelor	29
2.	Dr. Yogendraraj Rijal	Advisor	Male	Brahmin	PhD	25
3.	Dr. Kiran Paudyal	Advisor	Male	Brahmin	PhD	24
4.	Govinda Pd. Sharma	Vice Chairperson	Male	Brahmin	Master's	31
5.	Tankalal Bhusal	Secretary General	Male	Brahmin	Bachelor	24
6.	Kamal Rijal	Secretary	Male	Brahmin	Master's	13
7.	Jagamaya Sunar	Treasure	Female	Dalit	Master's	11

Organizational Affiliations

SN	Name of networks	Key roles
1.	NGO Federation	- Policy Initiative for Creating NGO Friendly Environment in Nepal - Collaborate with development partners to implement sustainable development goals - Promotion and protection of social justice, human rights and pro-poor development.
2.	National Campion for Education Nepal	- Policy initiatives for quality education - Exchange of experiences for the development of quality education, - Discussion among stakeholders on education issues.
3.	NGO Network	- Exchange of experiences between NGOs working in the field of self-reliance - Revolving fund, partnership for cooperative management.
4.	DAN	- District Network for Prevention of Corruption, - Conducting campaigns on good governance and transparency
5.	Civil Society Network-Parbat	- Advocacy for Human right, transparency and good governance, - Networking and coordination between civil society organization,

Major projects implemented in the past five years

S.N	Name of Project	Sector	Duration (MMYY-MMYY)	District	Local level (M/RM)	Budget (NRs.)	Donor
1.	Integrated Community Development Project	Education, income generation, child protection	2022- 2026	Parbat	Modi Rural Municipality, Phalewas Municipality & Kushma Municipality	6,00,00,000	Good Neighbors International

2.	Community Development Project	Education, income generation, child protection, disaster	2016-2021	Parbat	Modi Rural Municipality, Phalewas Municipality & Kushma Municipality	7,68,88,061	Good Neighbors International
3.	Management of social service unit in Parbat Hospital	Health	2077-2078	Parbat	Jaljala, Paiun, Modi, Mahashila, Bihadi Rural Municipality Kushma & Phalewas Municipality	12,00,000	Parbat Hospital
4.	Local Governance Community Development Program (LGCDP I & II) in 14 VDCs of Parbat	Social Mobilization	2068-2074	Parbat	Kushma municipality Modi Rural Municipality Phalewas Municipality	45,40,600	DDC Parbat/ LGCDP
5.	Empowering Women for Gender Equality, in Maygdi	Gender Equality & Livelihood	2013-2016	Myagdi	Maygdi Districts : Kunhu, Babiyachour, Singa, Ghatan, Patlekhet & Jhin VDC	1,21,00,000	European Union (EU)
6.	Earthquake Recovery: Helping Local Communities Rebuild Livelihoods in Nepal – Phase I and Phase II	Local Communities Rebuild Livelihood	2072-2073	Parbat	Parbat Districts : Phalebas Municipality 9, Bhangara & 7 Thanamaula	1,15,83,000	Heifer International Nepal
7.	Self-help Fund Mobilization	Livelihood	2059 to Till	Parbat	Parbat Districts Limithana, Thanamaula & Bangara VDC	10,09,929	SORDEC
8.	Drinking Water & Sanitation Project, Khaula Lakuri Parbat Sanitation Project Bhangara & Sankarpokhari VDC Parbat Palpa District Hekalang, Syanja District Kuwakot	Drinking Water, Health & Sanitation	2070-2073	Parbat	Kushma Municipality	56,01,779	RWSSFDB/ DDC Parbat
9.	Strengthening Small holder Enterprise in Thanamaula and Bhangara, Parbat	Health & sanitation, Livelihood, Education & Capacity Building	2070-2073	Parbat	Phalebas Municipality	1,36,96,936	Heifer International Nepal
10.	Commercial Farming for Poverty Alleviation, 5 Projects in Parbat, Myagdi and Salyan districts	Poverty Alleviation & Livelihood	2064-2076	Parbat Myagdi Salyan	Parbat: (Balakot, Lunkhu, Bhogshing, Pakhapani, Kurgaha, Limithana, Thanamaula, Bhangara, Thapathana, Sankarpokhari & Katuwachaupari) Maygdi: Babiyachour, Arman, Ghatan & Patlekhet Salyan : Tribeni, Dhanawang & Phalawang	1,03,99,386	GON/NARDF

11.	Organic matter management for sustainable agriculture	Sustainable agriculture & Food security	2071-2073	Parbat	Phalebas Municipality	61,85,187	UNDP GEF SGP
12.	Program Management and Institutional Development Project	Program design, Planning, Capacity building	2074-2077	Parbat	Phalebash Municipality	35,00,000	Local Government (Phalewash)
13.	Social Audit of the municipality	Social Audit Preparation, report presentation	2076/077	Myagdi	Beni Municipality	100,000	Local Government (Beni Mun)

Program Management

Policies and procedures	Yes/No	Justification
Program-related policies (planning and execution guideline, standard operation procedures, etc.)	Yes	- Necessary rules, regulations, directives and policies for organization management and project operation have been prepared and are being implemented. - Organization has been prepared and in implementing 18 laws, rules and regulations, directives policies. All policies are compatible with the different level government's laws and policies.
Participatory planning process	Yes	- While formulating the plan at the local level, priority is given to the selected plans and projects from the community level to wards and municipalities through participatory process. - Projects are prioritized and decided from the level of beneficiary and their community development committee. Then discussed in project management committee and finally in the executive committee. SORDEC has always been adopted participatory planning, monitoring, and evaluation system since its inception.
Alignment with priorities of local governments' in plan(s)	Yes	This project is prepared by incorporating the priority plan of the concerned local government. After discussing with the local government, the program are presented and approved in the Municipal Assembly and Village Assembly.
Annual plan(s) endorsed by local governments	Yes	Programs are published in the Red Book of local government. We assure a perfect understanding with the local government for effective implementation and partnership to the project.
Project operation manual	Yes	The organization has its own 'Program Operation regulations 2062' for the effective management of the project. This directive guides us for not only for program management but also to staffs and other resource mobilization and management. In any controversy arise with the provision in our project management guideline of the donor body, the additional arrangements will be made after discussion in the executive committee.
Operational calendar		The executive committee prepares calendar of annual events. The annual program calendar is approved by the General Assembly. The separate calendar according to the project is prepared and approved by the program management committee and implemented. This information will be submitted to the local government and stakeholders.
Beneficiaries selection process	Yes	We have Gender Equality and Social Inclusion Regulation. According to Nepal's law, women are the first priority for at least 33 percent, marginalized, Dalit, Janajati and disabled families. We follow this GESI Policy for training participant, membership distribution, election of executive committee, formation of other committees and sub-committees, selection of staff, selection of entrepreneurs and various other distribution of opportunities. When selecting children for sponsorship services, the first priority is given to the poorest households, parents with disabilities, dalit households, households with single women, and children. The rules of the organization have been prepared under the policy of the government.

M & E guideline	Yes	The 'Monitoring and Evaluation Regulation 2076' is prepared and implemented since last year. Institutional internal activities, project events monitoring and evaluation, annual and other periodic review is done in accordance with these regulations. As per the provisions of Nepal's law, joint monitoring is carried out under the coordination of the District Coordination Committee and the local government.
M & E plan (project-wise)	Yes	According to the project monitoring and evaluation plan specific schedule are being prepared. Staff conduct daily, monthly or periodic and Organization also do regular, joint monitoring among local government and stakeholders on a semi-annual basis. We have provision of Internal and external evaluation. We do joint monitoring with donors. Separate mid-term and final evaluations are conducted by the donors.
Practice of social audit	Yes	Organization used to conduct annual social audits by third parties. The social audit report has been presented in the general meeting of the organization for review and approval. The constitution, rules, policies and programs of the organization are reviewed timely. Social audit mainly focuses on: what is the impact of the organization on the community? Project governance, ways of implementation, transparency, and satisfaction of the beneficiaries are also analyzed.
Project review process/system	Yes	- There is provision of different periodic review as per the rules of the organization and the project: half-yearly and annually for instance. - Monthly review meetings are organizing regularly, meeting of Project Management Committee (PMC) is held in every 2 months, executive committee meeting and general assembly are organizing regularly as per the provision of its constitutions. There is also provision of half-yearly in the district project advisory committee and quarterly as per the rules of local government.
Reporting (internal and external)	Yes	Reports are submitting to the executive committee in monthly basis and annually in general assembly. As per the rules of the project daily, monthly, quarterly, half-yearly and annual reports are submitted through the software. Report are submitted to the government bodies and donor organizations as per the requirement.

Financial turnover of organization in the past five years (as per financial audit)

Year	Total Budget (NRs.)	Source of Funds			
		Development Partners	Government	Private Sector	Others
2072/073	21833301	15526825	3189235.5	119811	2997429.5
2073/074	25503761	19777185.58	1906533	268832	3551210.42
2074/075	37320187	27208207	1047547	438178	8626255
2075/076	20487952	15995744.8	1252293	442168	2797746.2
2076/077	14712785	8941564	943373	452795	4375053
2077/078	15421643	14697849	437257	132714	153823
2078/079	13109787	12104940	985150	4800	14897
2079/080	15763842	14497973	1201089	22100	42680
Total	119857986	87449526.38	8338981.5	1721784	22347694.12

Organization's assets

SN	Description (list key assets)	Number	Status
1.	Land (ki.no.482)	1-10-3-0	
2.	Building 4 Rooms	1	<i>Good</i>
3.	Toilet Construction	1	<i>Good</i>